

DEPARTMENT OF RELIGIOUS EDUCATION
Diocese of Santa Rosa

APPLICATION FOR RE-CERTIFICATION

(Please check one) Basic Catechist _____ Master Catechist _____

Directions: When you have completed this form, sign it and return it to:

Department of Religious Education

P.O. Box 1297

Santa Rosa, CA 95402

NAME: _____

Address: _____

City/Zip: _____ Phone: _____

E-mail: _____

Parish or School: _____ City: _____

Age Level you work with: _____

(Preschool, elementary, junior high, youth ministry, adults, family, Master Catechist)

EXPIRATION & RENEWAL POLICY – SANTA ROSA DIOCESE

This certificate expires not less than three (3) and no more than four (4) years after the date of issue. To renew this certificate, the Catechist shall complete at least ten (10) hours annually in the content areas outlined in the State Guidelines. The choice of courses and plan must have the prior approval of the appropriate diocesan office. The Catechist must demonstrate on-going religious education and formation in accordance with the content areas and diocesan requirements.

Certification is for four years in the Diocese of Santa Rosa. Re-certification is granted to those who give evidence of ongoing updating and are active as Catechists within the four-year period.

The Diocesan Office will publish a listing each spring of workshops/seminars/congresses for the following year so that Pastors, DREs, CREs and/or Principals can plan ahead. There will also be a listing of required updating published. For re-certification, it will be required that all up-dating requirements be completed.

FOR OFFICE USE ONLY

PLEASE DO NOT WRITE BELOW THIS LINE

Approved _____
Name Date

PART ONE: RECORD OF COURSES

Please list the courses you have taken since the date of your last certification. Re-certification is granted to those who give evidence of ongoing updating in areas outlined in the State Guidelines. Each Pastor, DRE, CRE, and/or Principal in the Diocese is responsible for keeping an updated catechist certification (or renewal) record for Catechists in their programs and submitting this record to the Diocesan Department of Religious Education for verification of renewal of certification.

Content/Title	Instructor	Date/Place	Hours

PART TWO: WORK EXPERIENCE

Please list classes you have taught or programs you have participated in as a presenter/aide/instructor.

Description	Date	Place

If you are currently teaching in a Catholic School, please indicate here: _____

Name of School: _____