

Diocesan Web Site Calendar Policy

The calendar on the Diocesan web site is designed to help all of us, as parishioners of the Diocese of Santa Rosa, be aware of key events taking place at the diocesan, deanery and parish levels. We invite and encourage all parishes to contribute to the calendar

As it is impossible to list and update all parish-based events, the following guidelines are offered to assist pastors and administrators in determining which events should be submitted for the diocesan calendar.

Diocesan web site calendar event listings include:

1. Any event that is attended or led by the Bishop
2. Any training or event presented by a diocesan ministry
3. Any event coordinated by two or more parishes, and designed to include multi-parish participants
4. The single annual major fund raising event for any parish or school.

If a parish desires to have an event listed on their Diocesan web page, the Diocesan Communications staff will make every effort to add that information. Events will be removed when they are complete.

Approved, Diocese of Santa Rosa Communications Director
June 1, 2005